Change of Name Form - Please Print

Office of the New Brunswick Registrar
65 Davidson Road, ASB Building
Rm 200B - Undergraduate (Email: studenthelp@registrar.rutgers.edu) (Fax: 732-445-4238)
Rm 200F - Graduate (Email: gradreg@registrar.rutgers.edu) (Fax: 732-445-0700)
Piscataway, NJ 08854-8096

Please read the "Policy Statement on Student Name Changes on University Records" before completing this form. Use it only to change your name on the University's Official Records, not to correct or adjust the spelling or format of your name. Two forms of identification (one MUST include a State/Federally authorized picture ID, such as a driver's license, USA Passport, or Permanent Resident Card AND a second form of ID such as a Notarized Marriage Certificate, Court Order, Social Security Card, etc.) are required.

Current Name in Records Now (Last, first, middle initial):_____________________________________________________

Requested New Name (Last, first, middle name/initial):_______________________________________________________

Student I.D. (RUID #):________________________________ Telephone #: ____________________________________

Current Address:   ______________________________________________________________________________

Email Address: ______________________________                     Date of Birth: ____________________________

If currently enrolled, please complete the following:

Current School / College Attending: ___________________________________

Other Rutgers Schools of Attendance: _______________________________________

Expected Date Of Graduation: ____________________________________________

If NOT currently enrolled, please complete the following:

Last School of Attendance: __________________________________________

Date(s): ___________________________

Other Rutgers Schools of Attendance: ________________________________

Degree(s) Awarded and Year(s) Awarded: _________________________________

I submit ______________________________ and ________________________________ (one includes a State/Federally authorized picture ID, such as a driver's license, USA Passport, or Permanent Resident Card AND a second form of ID such as a Notarized Marriage Certificate, Court Order, Social Security Card, etc.) to verify my name change.

STATEMENT BY STUDENT:

I affirm that the request for a change of name on the Rutgers University Registrar's Student Records Database has no fraudulent or criminal purpose.

Signature: ______________________________ Date: __________________________

For Registrar's Office       Date Maintenance Completed: ________

For Active Students, Contact: Dean of Students at College/School, Financial Aid Office, Business/Cashier Office
For Degree Holders, Contact: Alumni/Alumnae Offices

Edited: 4/9/2018