

Change of Name Form - Please Print

Office of the New Brunswick Registrar

65 Davidson Road, ASB Building

Rm 200B - Undergraduate (Email: studenthelp@registrar.rutgers.edu) (Fax: 732-445-4238)

Rm 200F - Graduate (Email: gradreg@registrar.rutgers.edu) (Fax: 732-445-0700)

Piscataway, NJ 08854-8096

Please read the "Policy Statement on Student Name Changes on University Records" before completing this form. Use it only to change your name on the University's Official Records, not to correct or adjust the spelling or format of your name. Two forms of identification (one MUST include a State/Federally authorized picture ID, such as a driver's license, USA Passport, or Permanent Resident Card AND a second form of ID such as a Notarized Marriage Certificate, Court Order, Social Security Card, etc.) are required.

Current Name in Records Now (Last, first, middle initial): \_\_\_\_\_

Requested New Name (Last, first, middle name/initial): \_\_\_\_\_

Student I.D. (RUID #): \_\_\_\_\_ Telephone #: \_\_\_\_\_

Current Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

If currently enrolled, please complete the following:

Current School / College Attending: \_\_\_\_\_

Other Rutgers Schools of Attendance: \_\_\_\_\_

Expected Date Of Graduation: \_\_\_\_\_

If NOT currently enrolled, please complete the following:

Last School of Attendance: \_\_\_\_\_ Date Attended: \_\_\_\_\_

Other Rutgers Schools of Attendance: \_\_\_\_\_ Date(s): \_\_\_\_\_

Degree(s) Awarded and Year(s) Awarded: \_\_\_\_\_

I submit \_\_\_\_\_ and \_\_\_\_\_ (one includes a State/Federally authorized picture ID, such as a driver's license, USA Passport, or Permanent Resident Card AND a second form of ID such as a Notarized Marriage Certificate, Court Order, Social Security Card, etc.) to verify my name change.

STATEMENT BY STUDENT:

I affirm that the request for a change of name on the Rutgers University Registrar's Student Records Database has no fraudulent or criminal purpose.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Registrar's Office Date Maintenance Completed: \_\_\_\_\_

For Active Students, Contact: Dean of Students at College/School, Financial Aid Office, Business/Cashier Office
For Degree Holders, Contact: Alumni/Alumae Offices